

# 2025 AGM minutes (for FY 2024)

Mackay Touch Association

Meeting title:	Annual General Meeting
Meeting time and date:	6:00pm, Tuesday 25 November 2025
Meeting venue:	Mackay Touch Fields, Norris Road, Mackay
Attendees:	Matthew McEwan (CPR Group via Google Meet), Alysha Knight, Chris Breckell, Dave Kirby, Neil Wallace, Dannielle Brunker, Dean Cheetham, Jarrod Sampson, Sheri Sampson, William Gilbert, Waveney Adjrun, Tina Taylor, Sheril Buchanan, Annette Breckell (admin)
Apologies:	Alicia Anderson, Melinda (Lou) Kidd

## Agenda items

Meeting open				
Opened by:	Alysha Knight	Time opened:	6:04pm	Quorum:
MTA President Alysha Knight opened the meeting at 6:04pm. Welcomed everybody and handing over to Matthew McEwan from CPR Group to chair the remainder of the meeting.				
Matthew introduced himself and outlined some key parts for the meeting: <ul style="list-style-type: none"><li>Meeting to be conducted in an orderly manner</li><li>Voting to be conducted via a show of hands unless a secret ballot is requested by 20% or more of the voting members present</li><li>Each member present and entitled to vote is entitled to one vote only (unless also here as a proxy)</li><li>Although the constitution provides for a casting vote for the chairperson, Matt as chair will waive the right to vote on any matters tonight</li><li>Google Meet will also record video and audio to assist Annette with providing accurate notes of tonight's meeting.</li><li>Annette to assist by tallying the votes and passing on information</li><li>This AGM is for the financial year 1 Jan 2024 to 31 Dec 2024</li><li>The next AGM (for 2025) must be held between 1 Jan 2026 and 30 June 2026</li><li>Terms of incoming MC members will be from now until the next AGM</li><li>The AGM will be conducted under the 1988 constitution</li><li>The Model Rules to prevail where constitution is silent or inconsistent with the Act</li><li>As per communications from the MC, individual members who are financial (i.e. not in arrears) will be deemed as voting members for tonight's meeting. (clause 4(6) "all the members have full voting rights")</li></ul>				

Apologies and proxies
Apologies – Alicia Anderson, Melinda (Lou) Kidd
No proxies
Total number of voting members present: 12

That the minutes of the previous AGM be taken as a true and accurate record					
Notes/amendments:	<ul style="list-style-type: none"> <li>- The Act and the constitution don't require AGM minutes to be approved by the members</li> <li>- The minutes can be signed by the chair of that meeting or by the chair of the next meeting</li> <li>- In future, minutes can be signed by the chair without needing a motion from the floor</li> <li>- However, as I was not present at the last AGM and am acting as an independent chair today, I will ask someone who attended that meeting to move that the minutes are a true and accurate reflection.</li> </ul> <p>Chair asked for a member who was present at the previous AGM (Date: 18<sup>th</sup> August 2024) to move a motion that the minutes are a true and accurate reflection of that meeting.</p>				
<p>Moved by: Dean Cheetham      Seconded by: Chris Breckell      Result: <b>Motion carried</b></p>					

Business arising from minutes of previous AGM	
Discussion:	There was no business arising from the minutes of the previous AGM.

Reports					
That the president's report be adopted					
Discussion:	President provided a brief summary of the president's report (covering the most recent season, 2025)				
Moved by:	Alysha Knight	Seconded by:	Dave Kirby	Result:	<b>Motion carried</b>
Referee Director's report:	Referee director provided a brief summary of the report, which is available to members.				
Junior Coordinator's report:	Junior coordinator was not present. Their report was submitted as read.				

Treasurer's report and annual financial statement and audit (or verification) report					
That the treasurer's report, annual financial statement and audit report for the 2024 financial year be received and adopted					
Discussion:	Treasurer provided a quick summary. High level: we only got the audit recently. Surplus of 16-17K. Some reduction of expenses. From a 2025 perspective. A significant expense for the facility (i.e. lights) 40K plus on upgrades. Cash is 200K + same as total assets (200K+).				
Moved by:	Dave Kirby	Result:	<b>Motion carried</b>		

## Appointment of Auditor for the 2025 Financial Year

That SBB Partners be appointed as the association's auditor for the 2025 financial year.

Discussion:	Chair pointed out that because MTA is a Tier 2 association (Annual revenue or assets 150K – 500K), the financial statements must be reviewed or audited by an approved reviewer (e.g. CPA, CA, IPA member).	Result:	<b>Motion carried</b>

## Material Personal Interests

Discussion: There were no material personal interests to declare at the annual general meeting.

## Disclosure of remuneration

Discussion:	<p>The Act requires the presentation of any remuneration or benefits paid during the financial year to each committee member, each senior staff member and their relatives.</p> <ul style="list-style-type: none"><li>- Chair advised that the wage line item in presented financials provides this information regarding MTA's senior employee</li><li>- Chair advised that some MC members and their relatives had been paid (during the 2024 financial year) for refereeing. Given the MC was only recently made aware of the remuneration declaration, it will put together the summary of these payments and make them available to members.</li></ul>
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## Special Resolution

*That Mackay Touch Assn Incorporated adopt the Model Rules as the new constitution of the association.*

The management committee is proposing that the association adopts the Model Rules as the new constitution of Mackay Touch Association. A special resolution requires approval of at least 75% of the eligible voting members, in order for it to pass. If passed, the Model Rules will take effect once formally registered by the Office of Fair Trading.

Chair asked for a mover and seconder of the special resolution: "*That Mackay Touch Assn Incorporated adopt the Model Rules as the new constitution of the association.*"

Moved by: Alysha Knight      Seconded by: Dave Kirby      Result: Motion carried

## Election of management committee

Chair declared all management committee positions vacant.

As the association only received one nomination for each management committee position, the nominees are deemed as elected.

Position:	President	Candidates (including nominators and seconders):	Candidate: Chris Breckell Nominator: Rance Barnett Seconder: Brett Quinn
Elected candidate:		<b>Chris Breckell</b>	
Position:	Vice-President	Candidates (including nominators and seconders):	Candidate: Dave Kirby Nominator: Alysha Knight Seconder: Alicia Anderson
Elected candidate:		<b>Dave Kirby</b>	
Position:	2 <sup>nd</sup> Vice-President	Candidates (including nominators and seconders):	Candidate: Neil Wallace Nominator: Chris Breckell Seconder: Jason Miller
Elected candidate:		<b>Neil Wallace</b>	
Position:	Treasurer	Candidates (including nominators and seconders):	Candidate: Alicia Anderson Nominator: Alysha Knight Seconder: Dave Kirby
Elected candidate:		<b>Alicia Anderson</b>	
Position:	Secretary	Candidates (including nominators and seconders):	Candidate: Dannielle Brunker Nominator: Alicia Anderson Seconder: Dave Kirby
Elected candidate:		<b>Dannielle Brunker</b>	

## Appointment of candidates to fill other designated positions

Non-Committee positions. If anyone is interested, please get in touch!

Publicity Officer – Lucy Garner has expressed an interest in retaining this position

Junior Coordinator – Melinda (Lou) Kidd has expressed an interest in retaining this position

Referees Coordinator – Jarrod Sampson has expressed an interest in retaining this position

Coaching Director

Fundraising/Sponsorship Officer – Kiah Dumigan has expressed an interest in retaining this position

## Meeting close

Closed by: Matthew McEwan (CPR Group) Time closed: 6:32pm

Chairperson's declaration that minutes are a true and correct record of the proceedings of the meeting

Name (Chairperson):	Matthew McEwan
Signature: <i>May be electronic</i>	<i>Matthew McEwan</i>
Date:	03/12/2025